



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

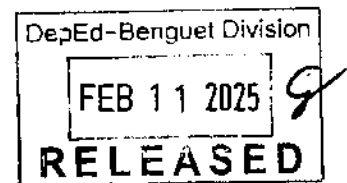
07 February 2025

DIVISION MEMORANDUM

No. GA s. 2025

THIRD CHILD PROTECTION E-LEARNING COURSE FOR EDUCATORS

TO: Chief Education Supervisors
PSDSs/PSDIs
Public School Heads
All others concerned



1. In reference to OM-OUOPS-2025-11-00119 and RM 66, s. 2025, the Learner Rights and Protection Division (LRPD), in partnership with Stairway Foundation Inc. (SFI), will launch the third batch of the Child Protection e-Learning Course for educators.
2. The e-Learning Course shall be fully asynchronous, accessible online and offline, free of charge, and open to teaching and non-teaching personnel. The course aims to provide educators with tools and educational materials to advocate learner rights and address learner rights and protection concerns.
3. In line with this, participants of the said course are listed in **Enclosure 1**. They are directed to register through this link: <https://forms.office.com/r/Ek9N7RFVSVU>. After registration, participants must enroll in the course following the enrollment guide. Registration and enrollment must be completed no later than **February 12, 2025**.
4. A copy of the course details and a step-by-step enrollment guide is enclosed for reference.
5. The course shall be self-paced and will start on **March 3** and end on **April 6, 2025**. Course completers will earn Continuing Professional Development (CPD) points, as the course has received accreditation from the Professional Regulation Commission (PRC).
6. For more information, contact Georgina C. Ducayso, Education Support Services Division Chief, at car.essd@deped.gov.ph or Marie Juvilyn M. Palkit, Regional Learner Rights and Protection Alternate Focal Person, through e-mail at mariejuvilyn.palkit@deped.gov.ph.




Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

7. For dissemination and compliance.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Regional Director and 
Concurrent Officer In-charge
Office of the Schools Division Superintendent

Enclosure: As stated
Reference: As stated

SGOD/LBA/YF



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

Enclosure No. 1 to SDO Memorandum No. 69 s. 2025

LIST OF PARTICIPANTS

NAME	SCHOOL	DISTRICT
1. Jona B. Kiwas	FG Haight NHS	Atok
2. Reynante P. Lucas	Calasipan ES	
3. Vincent O. Depayso	Englandad PS	
4. Sebio P. Badival	Bilis ES	
5. Shiaiane T. Cabuten	Kayapa NHS	Bakun
6. Nerissa T. Pecdasen	Bakun NHS	
7. Alejandrina M. Malute	Sinacbat NHS	
8. Ronald C. Sacyat	Tanas ES	
9. Leni Lou C. Willie	Daclan NHS	Bokod
10. Sanny B. Dokipen	Ambuklao NHS	
11. Mary Don D. Palberas	Karao Tribe ES	
12. Lynden E. Olas	Alfredo P. Chanao ES	
13. Cerilo M. Telio	Cayapas IS	Buguias
14. Llorra P. Taberano	Natubleng NHS	
15. Mauro M. Telio	Catlubong-Adiston ES	
16. Judy Ann T. Butag	Kimpit ES	
17. Marlyn B. Orlani	Bangsalan-Daganos ES	
18. William V. Sarape	Botic ES	Itogon I
19. Janice C. Bagiw	Binga NHS	
20. Randall H. Napeek	Maximino F. Lopez ES	
21. Sonia Jovelyn A. Sab-it	Alejo M. Pacalso Memorial NHS	
22. Agnes L. Manzano	Tinongdan ES	
23. Ruth W. Eslao	Lab-ang Community School	Itogon II
24. Joan D. Samson	Lawiguen ES	
25. Emilio E. Calabias	Bantic NHS	
26. Marjorie T. Visaya	Banget ES	
27. Maricel V. Ambros	Tapsan ES	
28. Teddy A. Garcia	Lusod ES	Kabayan
29. Cariño C. Tamas	Mongoto ES	
30. Maricil B. Amparo	Abucot IS	
31. Ryan D. Aladog	Kamora NHS	
32. Agrifina P. Compala	Pudong ES	Kapangan
33. Amil D. Baguilat	Tadayan BS	
34. Felisa S. Batiw-an	Gadang ES	



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

35. Nancy D. Costina	Taba-ao IS	Kibungan
36. Cynthia V. Calavera	Madaymen NHS	
37. Maryann Grace B. Mapangdol	Es-esa Soblino Alodos ES	
38. Suela A. Vencio	Ewa-Bokes ES	
39. Elizabeth A. Dip-asen	Tacadang IS	
40. Wilma M. Coilan	Bineng NHS	La Trinidad
41. May S. Joven	Puguis NHS	
42. Ema L. Bulasao	La Trinidad CS	
43. Edgar W. Sapigao	La Trinidad NHS	
44. Jemory T. Cambato	Talinguoy ES	
45. Melenia K. Cabatan	Mankayan NHS	Mankayan
46. Vivian K. Guzman	Lap-angan PS	
47. Edwin S. Ayangdan	Balili NHS	
48. Webber C. Codman	Lepanto NHS	
49. Loradel B. Lumido	Bulalacao ES	
50. Jane A. Angluben	Sablan NHS	Sablan
51. Nilo B. Oyam	Omas Ampaguey IS	
52. Loida L. Carame	Bayabas MGS	
53. Remedios H. Carpio	Mating Mangosan ES	Tuba
54. Susan C. Pio	Marcelo Marquez NHS	
55. Michael C. Banaña	Saguitlang IS	
56. Aileen D. Adones	Pimmingan ES	
57. Marlon B. Losnong	Yagyagan ES	
58. Rodel A. Tomilas	Andolor ES	
59. Maria Catherine C. Ladao	Tublay Trade NHS	Tublay
60. Samel S. Dales	Dackias ES	
61. Maria Luisa W. Nabus	Balangabang ES	
62. Melva P. Domingo	Pangablan ES	



The LRPO and Stairway Child Protection e-learning course for Educators

What is the course about?

The course is specifically designed for educators in order for them to develop a deeper understanding of the various child protection concerns that their learners might face both offline and online. Specially crafted by the DepEd Learner Rights and Protection Office and Stairway Foundation, the course aims to empower educators to have the knowledge and tools to participate more in the protection of the children they work with.

How is the course delivered?

The course is **fully asynchronous and self-paced**, and thus, you can take the lessons at any time depending in your availability. The course contains short videos lessons, interactive content and resource links. There shall be no webinars.

Objectives of the Course

At the end of the course, participants are expected to;

1. Identify the various offline and online child protection concerns that learners might encounter.
2. Identify the various means these child protection concerns might be perpetrated.
3. Identify the various means of integrating Child Protection into their lessons.
4. Distinguish what DepEd policy and protocol should be applied for specific child protection concerns.
5. Be introduced to the various initiatives of DepEd in relation to child protection

Important details to remember:

1. Course starts on March 3 to April 6, 2025.
2. The course is credited with CPD points by the PRC Board of Teachers. Other professions will not be able to get CPD credits.
3. In the course completers survey, which you will complete towards the end of the course, ensure that the details you will enter corresponds to what is indicated in your current PRC License.
4. Please ensure that you finish the course completers survey on or before the course end date, as this is what we shall send to the PRC for successful course completers.



Technical Requirements:

- An internet connection –broadband wired or wireless (3G or 4G/LTE) minimum 5 to 10MBPs
- Speakers– built-in, headset or USB plug-in or wireless Bluetooth
- We recommend that you access this course using a desktop or laptop (Windows or Mac)
- Even though you will still be able to access the course via tablets or mobile phones, we highly recommend that you use desktops or laptops for an optimal user experience
- The quality of your Internet connection will also greatly affect your user experience.

Course Enrollment Guidelines

In order to participate in the course, please refer to the following steps/information;

- 1.) Create a Stairway e-learning account (if you don't have an existing one yet)
- 2.) Provide to your LRPO focal the email address you used to create a Stairway e-learning account.
- 3.) Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.

How to create a Stairway e-learning account?

If you already have an existing Stairway e-learning account, you do not need to create a new one. You just have to provide to your LRPO focal the email address you used to create your existing Stairway e-learning account.

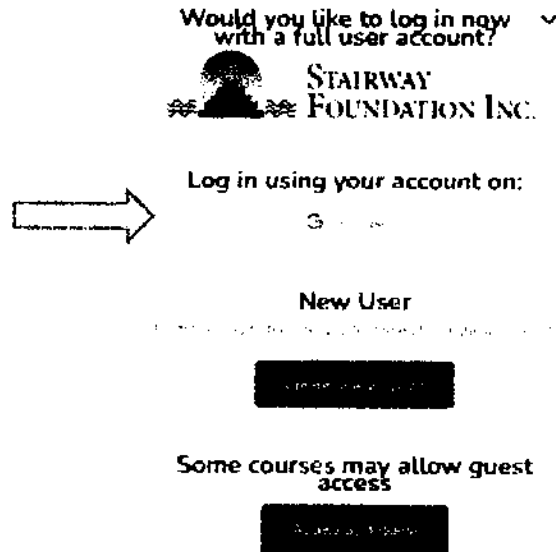
If you do not have an existing Stairway e-learning account, please create a Stairway e-learning account.



There are 2 options for creating a Stairway e-learning account. We recommend option 1 as much as possible.

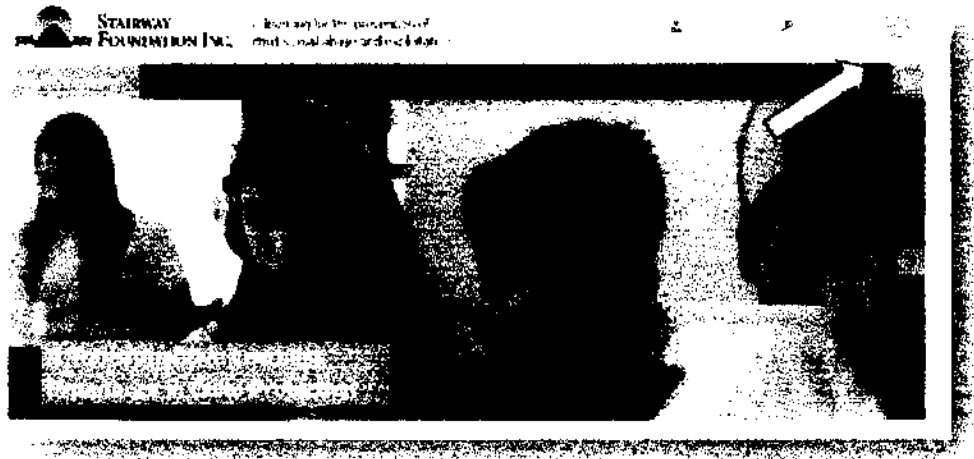
Option 1: Recommended (For those with Gmail/DepEd accounts)

- a. Please follow this link
<https://elearning.stairwayfoundation.org/login/index.php>
- b. Ensuring that you have a working and accessible Gmail account, click on the "Log in using your account on:" Click Google



- c. You will be redirected to the Google account page; choose the Google account you want your e-learning account to be associated with.

- d. Every time you will login to the e-learning platform, just repeat this option, which you can access again via the home page by clicking on "Moodle Login Page" via <https://elearning.stairwayfoundation.org/> or via <https://elearning.stairwayfoundation.org/login/index.php>



Option 2: (for Gmail and non-Gmail account holders)

- a. Login to your Stairway eLearning account, or if you do not have one yet, create an account on this platform via this link <https://bit.ly/StairwayELearningSignUp>
- b. In creating a user account, please ensure that you shall use a valid and accessible email address, double checking for any spelling errors.
- c. After successfully entering all the required details, an account creation email shall be sent your email. Please click on this to confirm activation. If the account confirmation email can't be found in your inbox, please check your spam folder

Once you have successfully created a Stairway e-learning account, please provide to your LRPO focal the email address you used to create an e-learning account so that we can in turn, enroll you. Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

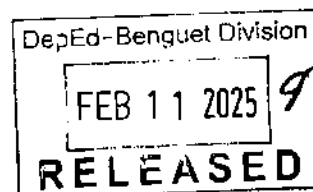
February 10, 2025

DIVISION MEMORANDUM

No. 70 s. 2025

ALTERNATIVE LEARNING SYSTEM ORIENTATION ON SHA, TTA, TRAVEL CLAIMS AND ERF REQUIREMENTS

To: Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Public Schools District Supervisors/District in-Charge
Concerned School Heads
All Others Concerned



1. The Schools Division of Benguet, through the Curriculum Implementation Division Alternative Learning System (ALS) will conduct an orientation on SHA, TTA, Travel Claims, and ERF Requirements on February 18, 2025 at the Adivay Hall, SDO-Benguet.
2. Participants to the orientation are as follows:

Name	Position
1. Merlyn Conchita O. de Guzman	EPS- Science
2. Remy N. Dum-ao PhD.	EPS- ALS
3. Rose N. Anapen	EPSA
4. Rodriguez L. Belino	EPSA
5. Florinda C. Pagoy	CPA Accountant III
6. Florabel E. Buclay	Budget Officer
7. Nadia Ossic	AO III
8. Puriza Aguindang	AO II
9. Nieves C. Atiw	ALS Teacher -Atok District
10. Hilda P. De La Cruz	ALS Teacher -Atok District
11. Eldie S. Pacio	ALS Teacher -Atok District
12. Elsie B. Akistoy	ALS Teacher -Bakun District
13. Escarlit T. Ognaden	ALS Teacher -Bakun District
14. Alma Hungduan	ALS Teacher -Bakun District
15. Gina D. Alurnit	ALS Teacher -Bokod District
16. Eden S. Gawageo	ALS Teacher -Bokod District



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

17. Michelle Catanes	ALS Teacher -Bokod District
18. May Grail A. Aliga	ALS Teacher -Buguias District
19. Gloria T. Liwayan	ALS Teacher -Buguias District
20. Janelyn C. Tomin	ALS Teacher -Buguias District
21. Gio Randy Vergara	ALS Teacher -Buguias District
22. Ofelia M. Colyong	ALS Teacher -Itogon I District
23. Hazel Palangdan	ALS Teacher -Itogon I District
24. Sonny L. Semino	ALS Teacher -Itogon I District
25. Norman P. Alberto	ALS Teacher -Itogon II District
26. Elizabeth Longawe	ALS Teacher -Itogon II District
27. Crispina Magciano	ALS Teacher -Itogon II District
28. Rexie-Anne Sanil	ALS Teacher -Itogon II District
29. Edilberta M. Butangen	ALS Teacher -Kabayan District
30. Chrislie Mencion	ALS Teacher - Kabayan District
31. Vivian D. Pacio	ALS Teacher - Kabayan District
32. Ramona S. Juan	ALS Teacher -Kapangan District
33. Vandeck Ogas	ALS Teacher -Kapangan District
34. Allan V. Santiago	ALS Teacher -Kapangan District
35. Sario Tibangay	ALS Teacher -Kapangan District
36. Chester Bolcio	ALS Teacher -Kibungan District
37. Sharliyne Dao-anes	ALS Teacher -Kibungan District
38. Edwin Pagoy Jr.	ALS Teacher -Kibungan District
39. Josephine K. Antonio	ALS Teacher -La Trinidad District
40. Hanni Compas	ALS Teacher - La Trinidad District
41. Marife Mating	ALS Teacher -La Trinidad District
42. Marvie B. Pagtan	ALS Teacher -La Trinidad District
43. Arlene C. Selec	ALS Teacher -La Trinidad District
44. Ruthie C. Cabangcala	ALS Teacher -Mankayan District
45. Juliene Faith Lambino	ALS Teacher -Mankayan District
46. Eric P. Sabado	ALS Teacher -Mankayan District
47. Graziella M. Argate	ALS Teacher -Sablan District
48. Fabiola M. Binay-an	ALS Teacher -Sablan District
49. Meriam K. Cadiay	ALS Teacher -Tuba District
50. Mary Ann Coyupan	ALS Teacher -Tuba District
51. Lenie D. Quinomis	ALS Teacher -Tuba District
52. Jelina S. Runas	ALS Teacher -Tuba District



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

ITANAN
I T A N A N
I T A N A N





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

53.Eleanor Dig-o	ALS Teacher -Tublay District
54.Myrtle A. Pasiwen	ALS Teacher -Tublay District
55.Ramenton V. Sholin	ALS Teacher- Tublay District

3. Meal, snacks and travel expenses will be charged to the respective PSF available ALS funds, subject to the usual accounting procedures.
4. This memorandum will serve as the official **Travel Authority** for all the participants listed.
5. Immediate dissemination and strict compliance with this memorandum are required.

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director
Concurrent Officer-in-Charge
Office of the Schools Division Superintendent

CID/RAG/PPR/md



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

ITANAN
Highly Rated Accredited with 5 to 5+ Stars on Trip Advisor

